Lending Library User ID	Lending Library User Role		
Adult User Unique ID	**User Role = Early Childhood Teacher/Director**	**User Role = Student Not Yet Employed in Child Care Program**	**User Role = Technical Assistant**
lending_lib_user_id.unduplicated_number_adults	lending_lib_role.user_role_ec_teacherdirector	lending_lib_role.user_role_student_not_yet_employed	lending_lib_role.user_role_technical_assistant
Data Entry Type: Unique ID Please do not enter the adults' names. Enter any ID that you can use to align the other questions with each unique user of the Lending Library/Resource Center throughout the FY.	Data Entry Type: Dropdown, Yes|No Please enter Yes if the user of resources in the Lending Library/Resource Center is a teacher or director in an ECE program (Center, FCCH, NC Pre-K classroom, etc.). Enter No if the user is not. * Only list one person once per fiscal year (July 1 - June 30) with one unique identifier. If a person uses resources throughout the year as both an Early Childhood Teacher and a parent, indicate Yes for both roles.	Data Entry Type: Dropdown, Yes|No Please enter Yes if the user of resources in the Lending Library/Resource Center is a student who is not yet employed in a child care program and using materials to support their coursework. Enter No if the user is not. * Only list one person once per fiscal year (July 1 - June 30) with one unique identifier. If a person uses resources throughout the year as both a student and a parent, indicate Yes for both roles.	Data Entry Type: Dropdown, Yes|No Please enter Yes if the user of resources in the Lending Library/Resource Center is a technical assistant (TA) who provides consultation and coaching support for child care professionals. Enter No if the user is not. * Only list one person once per fiscal year (July 1 - June 30) with one unique identifier. If a person uses resources throughout the year as both a TA and a parent, indicate Yes for both roles. * If the TA is delivering the materials to a teacher for the teacher to borrow/use, report the user as a teacher, not a TA. * If the TA is borrowing the materials to use in a training or onsite demonstration in a classroom, for example, report the user as a TA.

User Role = Parent, Relative, or Guardian	User Role = Home Visitor or Family Support Staff	User Role = Therapist or Other Medical Professional	User Role = Other	User Role = Other Description
lending_lib_role.user_role_parent_relative_guardian	lending_lib_role.user_role_home_visitor_fs_staff	lending_lib_role.user_role_therapist_or_medical_pro	lending_lib_role.user_role_other	lending_lib_role.user_role_other_description
Data Entry Type: Dropdown, Yes|No Please enter Yes if the user of resources in the Lending Library/Resource Center is a parent, relative, or guardian. Enter No if the user is not. * Only list one person once per fiscal year (July 1 - June 30) with one unique identifier. If a person uses resources throughout the year as both an Early Childhood Teacher and a parent, indicate Yes for both roles.	Data Entry Type: Dropdown, Yes|No Please enter Yes if the user of resources in the Lending Library/Resource Center is a home visitor or family support staff member supporting families with young children. Enter No if the user is not. * Only list one person once per fiscal year (July 1 - June 30) with one unique identifier. If a person uses resources throughout the year as both a home visitor and a parent, indicate Yes for both roles.	Data Entry Type: Dropdown, Yes|No Please enter Yes if the user of resources in the Lending Library/Resource Center is a therapist or other medical professional supporting families with young children. Enter No if the user is not. * Only list one person once per fiscal year (July 1 - June 30) with one unique identifier. If a person uses resources throughout the year as both a therapist and a parent, indicate Yes for both roles.	Data Entry Type: Dropdown, Yes|No Please enter Yes if the user is described in a role other than those specified. Please enter No if the options provided describe the user and another descriptive role is not needed. * Only list one person once per fiscal year (July 1 - June 30) with one unique identifier. If a person uses resources throughout the year in both a role that is specified as well as a role added with the "other" option, indicate Yes for both roles.	Data Entry Type: Text Please briefly describe the user's role if not represented by the user roles listed. Leave blank. if "User Role = Other" was not selected with a Yes response.

Lending Library Dosage		Notes (Optional)
Number of Resource Usage Times	Number of Visits	Optional Notes
lending_lib_dosage.number_of_usage_times	lending_lib_dosage.number_of_visits	notes.optional_notes
Data Entry Type: Whole number between 0-365. Enter the number of times this individual used resources in the Lending Library/Resource Center this FY. Count each visit/date of check out as 1. If a user borrows a book and uses the laminating machine during the same visit, only count this as a value of 1 for the number of usage times. If the materials are delivered to the user, please count this as 1 time of usage. The user does not have to physically walk into the Lending Library if a delivery system is in place.	Data Entry Type: Whole number between 0-365. Enter the number of times this individual visited in the Lending Library/Resource Center during this FY. They do not have to have checked out materials or used specific resources to be counted.	Data Entry Type: Text.